

CAR ACCIDENT CHECKLIST

Compliments of

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- Call the Police and an ambulance if someone is injured**
- Take pictures of the scene and the vehicles involved**
- Obtain names, numbers and addresses of witnesses**
- Insist on making a police report and obtain the report number from the investigating officer**
- Cooperate, but do not admit fault or make statements about who caused the accident**
- Gather all necessary information, filling out the form below:**

<u>ACCIDENT INFORMATION</u>	<u>OTHER DRIVER & VEHICLE</u>	<u>WITNESSES AND DIAGRAM</u>
Date & Time _____	Name of Driver _____	Witness Name _____
Location _____	Drivers License # _____	Phone # _____
City/Streets _____	Address _____	Address _____
Weather/Road Conditions _____	Phone # _____	Witness Name _____
Investigating Officer _____	License Plate # _____	Phone # _____
Police Report # _____	Year/Make/Model _____	Address _____
Citations Given _____	Vehicle ID # (VIN) _____	Diagram of the Accident:
Your Car Occupants _____	Insurance Co. _____
Description of Accident _____	Policy # _____	. .
_____	Insurance Phone # _____	. .
_____	Car Occupants _____	. .
_____	Damage to Both Cars _____	. .
	